



K-One Technology Berhad

K-One Technology Bhd. and its subsidiaries, jointly known as the K-One Group, is a technology solution provider listed on the ACE Market of Bursa Malaysia. It is principally engaged in the design, manufacturing and supply of mobile phone accessories, computer peripherals and consumer technology products. In view of our expansion, we seek suitably qualified candidate(s) to fill the following position:

Customer Service Executive

(Kuala Lumpur)

Responsibilities:

- To provide professional Customer Service relating to consumer electronic products such mobile phone, TV, household appliances, etc to walk-in customers
- To provide technical support for same as above via phone
- To resolve customers' inquiries effectively and efficiently
- To document customer's inquiries
- To handle calls and service requests within stipulated guidelines and standards

Requirements:

- Possess at least a Certificate in any discipline or STPM qualification
- Minimum 2 years of working experience in customer service role
- Good communication skill and pleasant personality
- Able to converse in English, Bahasa Malaysia and Mandarin (and/or dialects.)

Interested applicants are invited to **apply online or write-in** with your detailed resume stating personal particulars, qualification, employment history, expected salary, contact number and a passport-sized photograph (n.r.) to:

The Human Resource Manager

K-One Group

66 & 68 Jalan SS22/21

Damansara Jaya

47400 Petaling Jaya

Email : bctan@k-one.com.my

For more information, please visit us at :- <http://www.k-one.com.my>